



**UNIVERSITY OF COLOMBO  
FACULTY OF EDUCATION**

**POSTGRADUATE DIPLOMA IN EDUCATION (TEACHING OF ENGLISH AS A  
SECOND LANGUAGE) FULL TIME COURSE – 2018/2019**

Applications will be entertained from Graduate Teachers of Government Private/Assisted Schools, Pirivenas and other Educational Institutes for the above course.

***Applicants should possess:***

- A Special Degree in English from the University of Colombo or an equivalent Degree
- or**
- A General Degree from the University of Colombo or an equivalent Degree with English as a subject
- or**
- A Degree obtained in the English Medium, from the University of Colombo or an equivalent Degree (all subjects in the English Medium)

***Age*** : Applicants should be below 50 years of age on July 31<sup>st</sup> 2018.

***Course Content*** : Core areas in the Theory & Practice of Teaching of English as a Second Language

***Duration*** : One year

***Course Fee*** : Rs.50,000/-

***Selection Procedure*** : Language Proficiency Test and Interview

***Applications*** : Application forms may be obtained in person or by post by producing or sending a self-addressed stamped envelope 22x10 cm in size to the *Senior Assistant Registrar, Faculty of Education, University of Colombo, Colombo 3* or downloaded from Faculty of Education website, <http://edu.cmb.ac.lk>

Completed application forms together with a receipt for Rs. 750/- paid to the University of Colombo **Account No. 206150300001** at any branch of the People's Bank should be sent under registered post to the above address along with a self-addressed stamped envelope (22x10 cm in size) to the value of Rs. 40/-.

Name of the course should be written on the top left hand corner of the envelope.

Applications will be issued on week days from the 18<sup>th</sup> June 2018 (9.00 am-3.00 pm) at the Department of Humanities Education, Faculty of Education. (New Building Block 2 -1<sup>st</sup> floor)

Last date for receiving completed application forms : 18<sup>th</sup> July 2018.

Registrar  
University of Colombo

Serial No: .....

(Please refer Instruction/Information Sheet issued along with this application form)

**UNIVERSITY OF COLOMBO – FACULTY OF EDUCATION**

**POST GRADUATE DIPLOMA IN EDUCATION (TEACHING OF ENGLISH AS A SECOND LANGUAGE)  
2018/2019**

The selection of teachers from Government Schools, Private Schools and Pirivenas to follow the above course. Duration of the course is **one year (Full Time)**.

**APPLICATION FORM**

1. Special qualifications which applicant possesses to follow the course:

.....  
.....

2. (a). Full Name: (Rev./Mr./Ms.)

.....  
.....

(b). Name with initials: .....

3. Address:

(a). Official : .....

Telephone No : .....

(b). Private : .....

Telephone No : Residence: ..... Mobile: .....

4. Nationality : .....

5. Date of Birth : ..... Day ..... Month .....Year

Age as at 31.07.2018: ..... Years ..... Months

6. Universities where applicant was educated (in order):

.....  
.....

7. (a). First Degree : .....

University : .....

Year : .....

(b). Subjects offered for the Degree:

.....  
.....  
.....

b. Medium of University Education : .....

8. Are you registered for a Post Graduate degree or any other Course at this University or at any other University: If so, give details:

.....  
.....

9. (a). Present post, name and address of school/pirivena:

.....  
.....

(b). Date of assumption of duties in the present post: .....

10. Teaching Experience : ..... Years ..... Months

Period	Name of Institution	Subjects taught	Grades	Medium
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....

11. Details of any special courses followed and/or publications, if any:

.....

12. Other particulars which applicant wishes to adduce in addition to the foregoing, in support of his/her application:

.....

.....

13. Applicant's certificate (to be signed before the Head of the Institution).

I certify that the foregoing particulars are true and accurate.

Date: .....

.....

Applicant's Signature

14. Certificate of the Head of the Institution:

I certify that the applicant, Rev./Mr./Ms. .... is a teacher serving in this school/pirivena and that he/she placed his/her signature before me.

Date: .....

.....

Signature

Name and address of the Head of the Institution: (Please place official seal)

15. The Manager's Statement: (This statement should be authenticated by placing the Manager's official seal). In the case of teachers in government service, this statement should be signed by the Zonal/Provincial Director/Secretary, Ministry of Education.

I agree to release Rev./Mr./Ms. .... on full pay leave for one year to enable him/her to follow the Postgraduate Diploma in Education Teaching of English as a Second Language (Internal Full-Time) Course conducted by the Faculty of Education, University of Colombo, if selected.

Date: .....

.....

Signature

Name and address of Manager/Zonal/Provincial Director/Secretary, Ministry of Education.

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.....

(Please place official seal)

**FACULTY OF EDUCATION – UNIVERSITY OF COLOMBO**  
**Post Graduate Diploma in Education (Teaching of English as a Second Language)**  
**Full Time Course – 2018/2019**  
**Instruction/Information Sheet**

**1.0 Introduction**

The Department of Humanities Education, Faculty of Education, University of Colombo offers the Postgraduate Diploma in Education (Teaching of English as a Second Language) course to cater to the needs of teachers of English as a Second Language in the system.

Eligible candidates will have to sit a Language Proficiency Test and obtain a required minimum score and successfully face an interview to be selected for the course. Selection will strictly be based on the marks obtained at the test and the performance at the interview.

**2.0 Aim**

To promote academic and professional development of teachers, teacher educators, principals of schools and others in the field of Education, especially in the teaching of English as a second language.

**3.0 Leave**

The PGDE (TESL) is a one year full time course. A minimum attendance of 80% in every subject is a prerequisite to sit the examination. Lectures are conducted from 9.00 a.m. to 4.00 p.m. all five days of the week.

If selected for the Course, it is the responsibility of the student to obtain leave for the duration of the course from relevant authorities.

Enquiries regarding leave should be made to relevant authorities and **not** to the Department of Humanities Education or Faculty of Education, University of Colombo.

**4.0 Teaching Practice (Practicum)**

The PGDE (TESL) course includes ten-weeks of practicum (Teaching Practice). The students are required to teach in a school in close proximity to the University. The students will be provided with a list of schools to make their choices.

The PGDE (TESL) students will be observed by two supervisors individually, evaluated and graded during the ten-weeks of Practicum. An excellent grade in Teaching Practice is a precondition for the conferment of a Merit or Distinction pass at the final examination.

**5.0 Evaluation System**

The evaluation system comprises of both In course evaluation and End of course evaluation.

**In Course Evaluation:** (30% of the total marks)

In Course Evaluation consists of both oral and written assessments. Presentations, practical group work activities, classroom tests and workshops are some of the ways in which the students will be assessed.

**End of Course Evaluation:** (70% of the total marks)

The End of Course Evaluation is a written examination of not less than three hours duration.

**Dissertation:** A minor dissertation (written) will have to be submitted before the end of the course.

## 6.0 Structure of the Curriculum

The curriculum spreads across two semesters which comprise of two sectors each, in the following order.

Semester 1		Semester 2	
Sector 1 (10 weeks)	Sector II (5 weeks)	Sector I (5 weeks)	Sector II (10 weeks)

### Course Units spreading only across the two sectors of semester 1 (Category 1)

Philosophical and Sociological Bases of Education  
Psychological Bases of Education  
Methodology of Teaching English  
English Language & Applied Linguistics

### Course Units spreading across the two sectors of semester 1 and the sector I of semester 2 (Category II)

Educational Assessment and Evaluation  
English Literature  
Language Arts  
Information Technology

### Course Units spreading across the sector II of semester 1 and the sector I of semester 2 (Category III)

Educational Assessment and Evaluation  
Research Methodology  
Language Arts  
English Literature

### The Course Unit covering the sector II of semester 2 (Category IV)

Teaching Practicum  
Dissertation

## 7.0 How to Apply:

The completed application form along with the following should be sent under registered post to the Assistant Registrar, Faculty of Education, University of Colombo 03 on or before **18<sup>th</sup> July 2018**.

1. Receipt for Rs. 750/- paid the University of Colombo **Account No. 206150300001** at any branch of the People's Bank.
2. Two self-addressed stamped (Rs.15.00 each) envelopes (23cm x 10 cm in size) & One self-addressed stamped (Rs. 50/- ) envelop (23cm x 10 cm in size)
3. Certified copy of the degree certificate
4. If a candidate belongs to Category 3:  
*"A Degree obtained in the English Medium from a recognized university (all subjects in the English Medium)"*  
the candidate is required to prove that all the subjects were in the English Medium.

Name of the course should be written on the top left hand corner of the envelope.

**Please note that the failure to submit the above along with the application form or an incomplete application form will result in the rejection of the application.**

